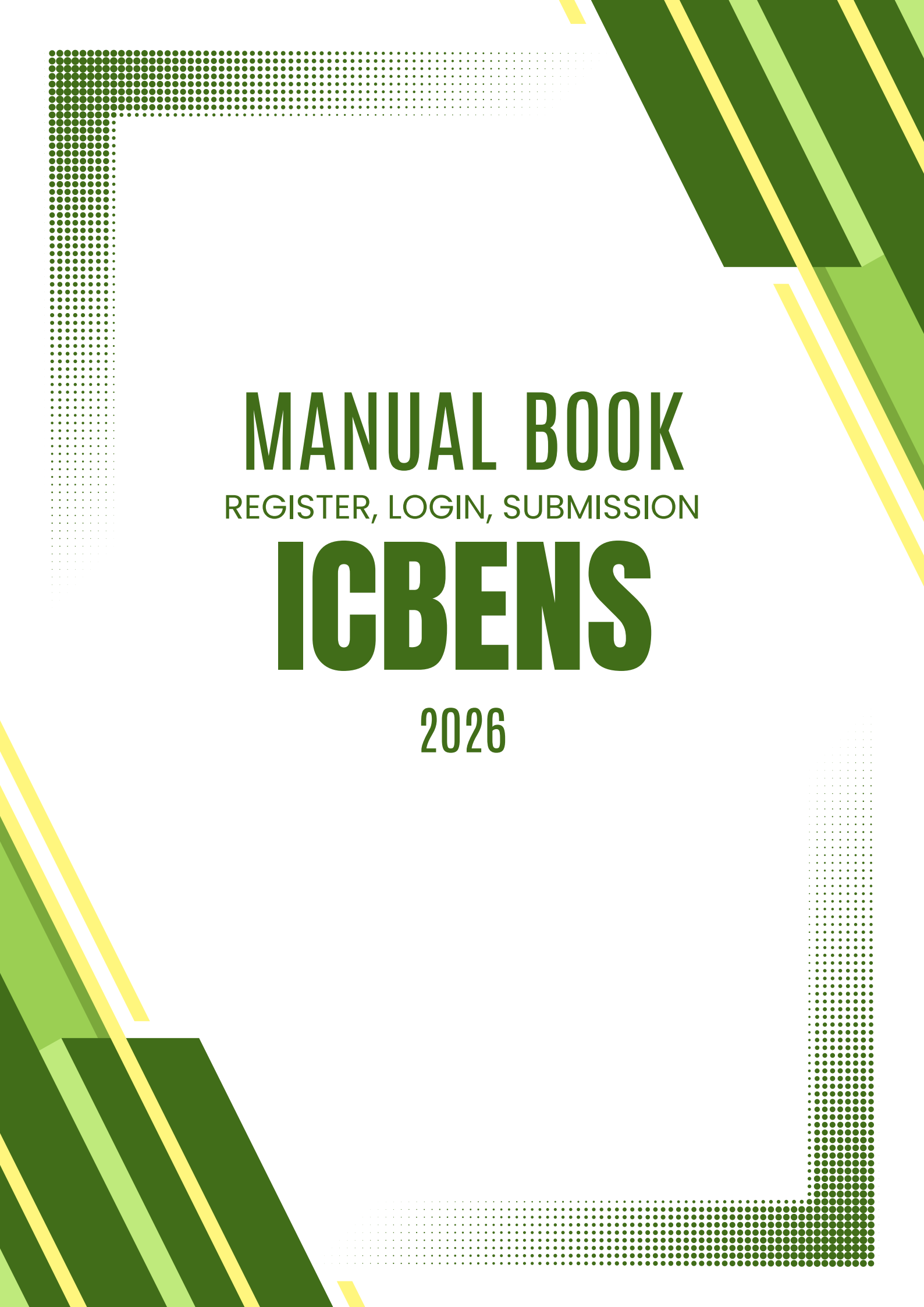




MANUAL BOOK

REGISTER, LOGIN, SUBMISSION

ICBENS

2026

Daftar Isi

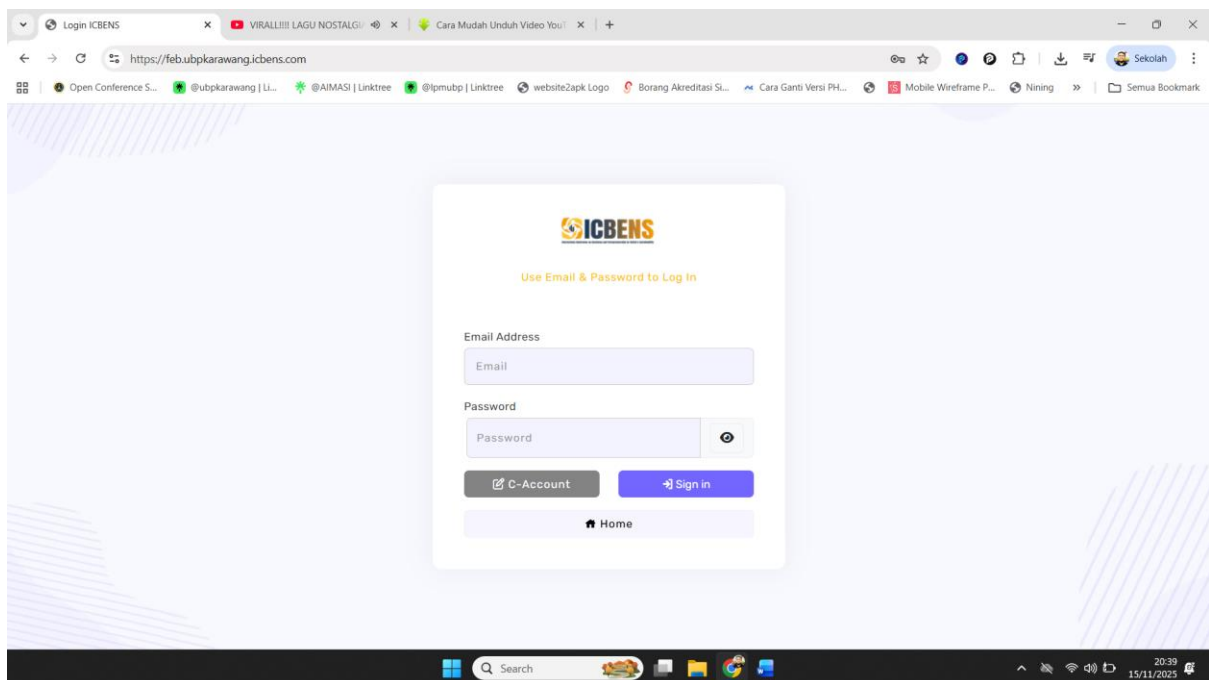
A. REGISTRASI/PENDAFTARAN AKUN	2
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I. REVISION AND SUBMIT REVISION	16

A. REGISTRASI/PENDAFTARAN AKUN

1. Website: <https://icbens.feb.ubpkarawang.ac.id/>



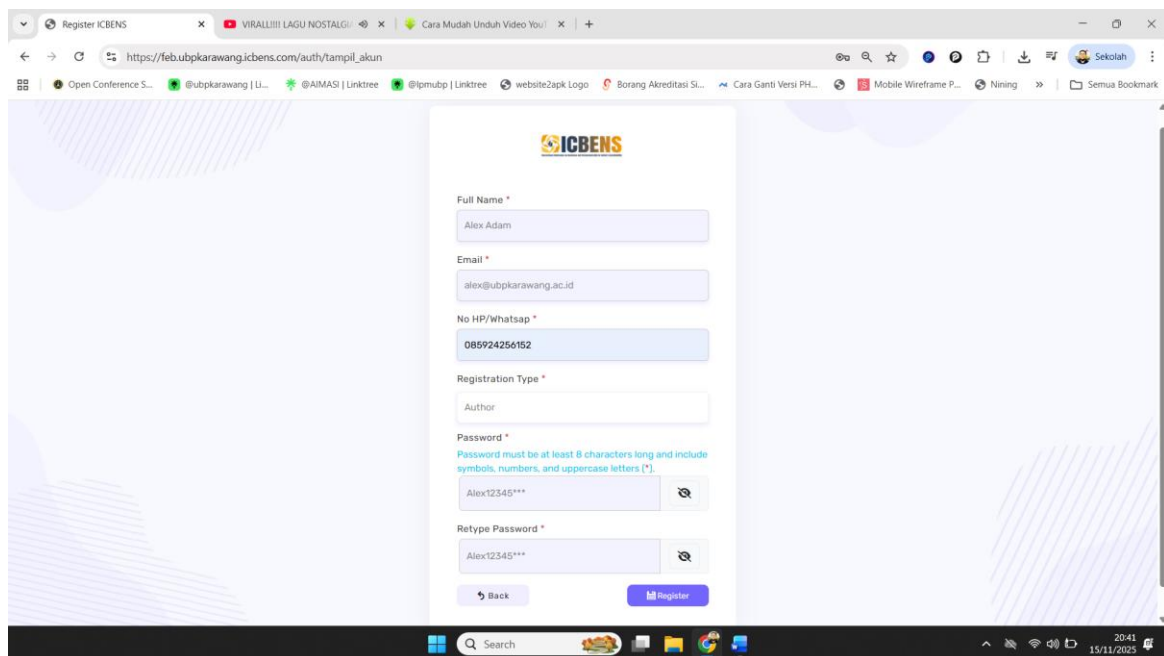
2. Klik → **REGISTER NOW** untuk melakukan pendaftaran



3. Klik → **C-Account** Untuk membuka form pendaftaran

4. Isikan data Registrasi:

- a. **Full Name:** Untuk mengisi Nama Lengkap Anda
- b. **Email:** Isikan Email sesuai dengan afiliasi kampus anda
- c. **No. HP/WA:** Isikan Nomor Whatsapp anda
- d. **Register Type:** Pilih **Author** jika anda ingin submit Artikel
- e. **Password:** Isi password minimal 8 karakter yang terdiri dari (Huruf besar, huruf kecil, angka, dan symbol)
- f. **Retype Password:** Ulangi pengisian password sesuai dengan yang anda masukan sebelumnya.

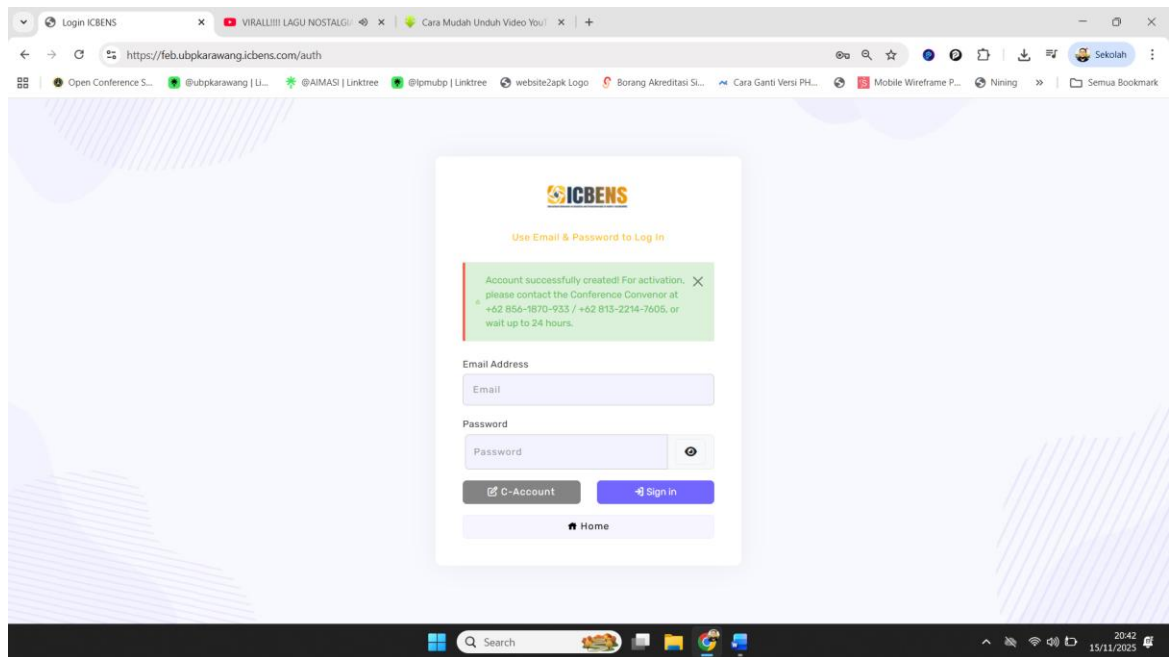


The screenshot shows a web browser window with the URL https://feb.upkarawang.icbens.com/auth/tampil_akun. The page displays the ICBENS logo at the top. Below the logo, there is a registration form with the following fields and values:

- Full Name ***: Alex Adam
- Email ***: alex@ubpkarawang.ac.id
- No HP/Whatsap ***: 085924256152
- Registration Type ***: Author
- Password ***: Alex12345*** (Note: Password must be at least 8 characters long and include symbols, numbers, and uppercase letters (*).)
- Retype Password ***: Alex12345***

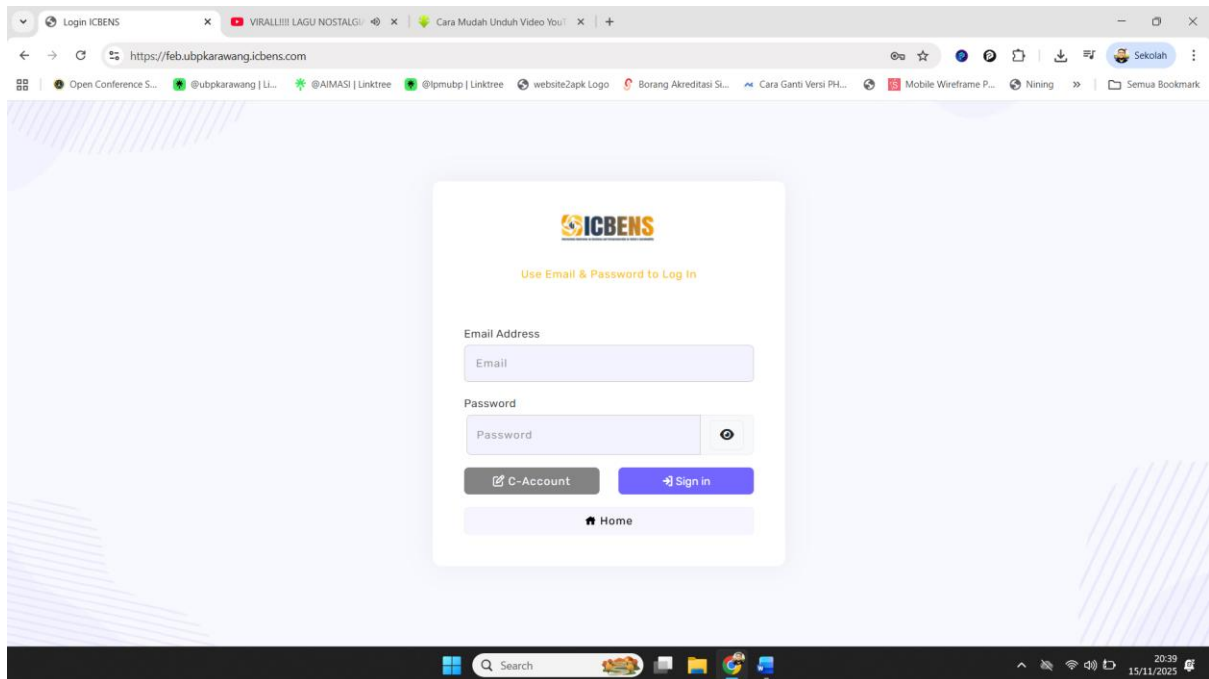
At the bottom of the form, there are two buttons: "Back" and "Register". The browser's address bar and taskbar are visible at the top and bottom of the screenshot.

5. Jika tampil tampilan seperti di bawah, silakan hubungi kontak admin yang tertera **+62 851-8300-8895 / +62 815-1412-6450** untuk dapat di validasi akun anda.
6. Jika sudah terverifikasi berikutnya silakan lakukan Lakukan **Login**

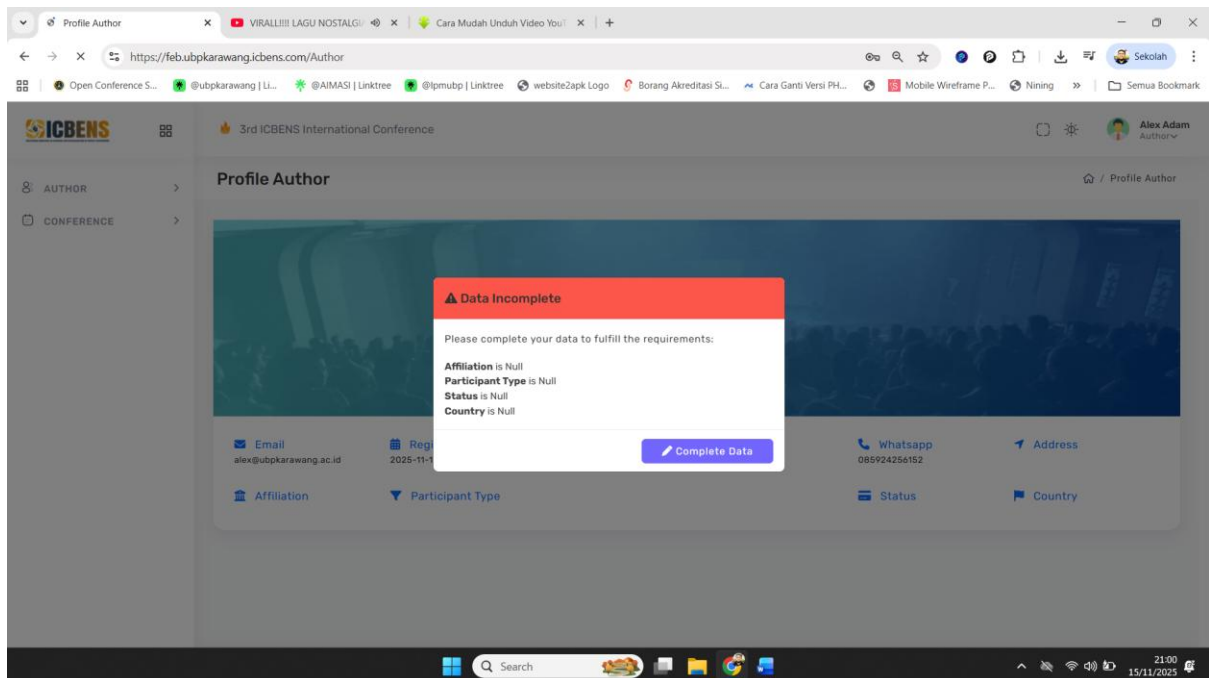


B. LOGIN

1. Lakukan Login: <https://feb.ubpkarawang.icbens.com>
 - a. **Email Address:** Masukkan Email anda yang sudah didaftarkan
 - b. **Password:** Masukkan Password yang sudah anda buat



2. Jika berhasil maka akan tampil seperti di bawah:
 - a. Lengkapi data Profil dengan melakukan klik pada tombol → **Complete Data**



- b. Alamat/Lokasi: Isikan Alamat lengkap anda
 - c. Country: Isikan Negara anda
 - d. Foto Profil: Isikan Foto anda

- e. Choose Participant Type: Pilih jika anda afiliasinya ubp karawang piih **internal ubp karawang**, jika afiliasi anda diluar ubp karawang pilih **external ubp karawang**
- f. Choose Status: pilih sesuai status anda
- g. Lalu klik → **Simpan**

Form Edit Profil

alex@ubpkarawang.ac.id

Full Name *
Alex Adam

Handphone/Whatsapp *
085924256152

Alamat/Lokasi *
Jl. HS.Ronggo Waluyo, Puseurjaya, Telukjambe Timur, Karawang, Jawa Barat 41361

Foto Profil (Fill in if not available or if you want to change it)
Pilih File: Desain tanpa judul (6) copy.png
Current photo: Profile

Affiliation *
Universitas Buana Perjuangan Karawang

Choose Participant Type *
Internal UBPKarawang

Country *
Indonesia

Choose Status *
Student

Cancel Simpan

Jika berhasil semua terisi lengkap seperti dibawah ini:

Profile Author

alex@ubpkarawang.ac.id Register 2025-11-15 20:42:00

ALEX ADAM
NR: #676

Whatsapp 085924256152

Address Jl. HS.Ronggo Waluyo, Puseurjaya, Telukjambe Timur, Karawang, Jawa Barat 41361

Affiliation Universitas Buana Perjuangan Karawang

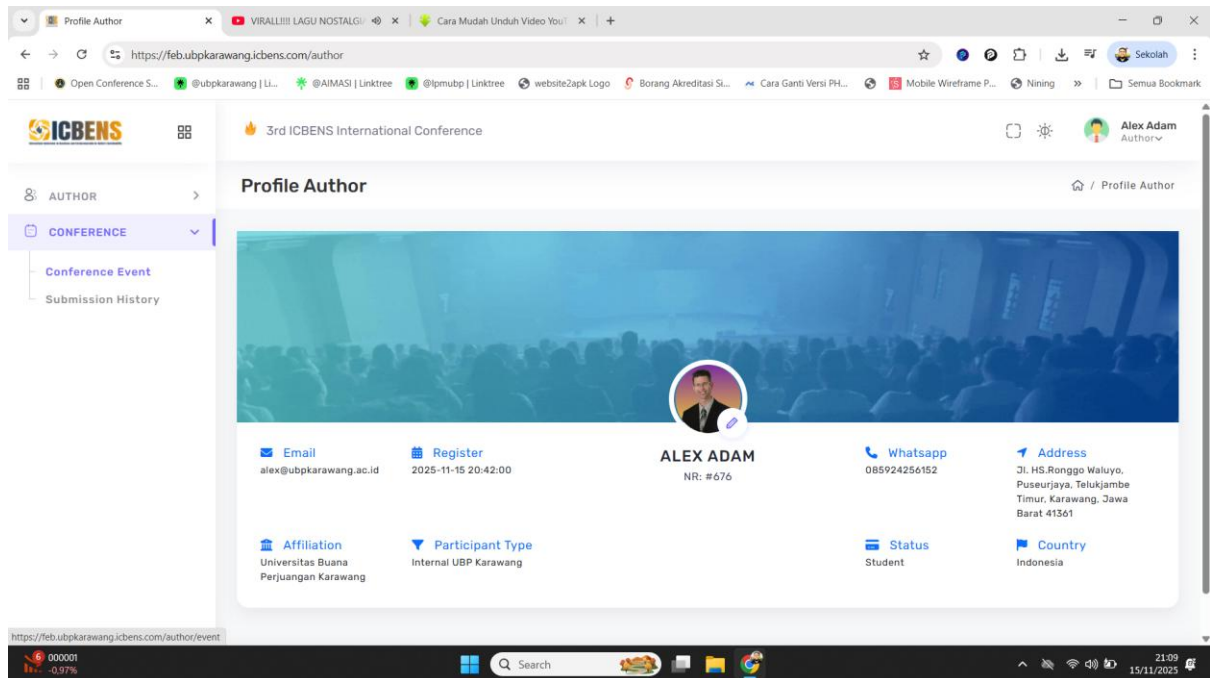
Participant Type Internal UBPKarawang

Status Student

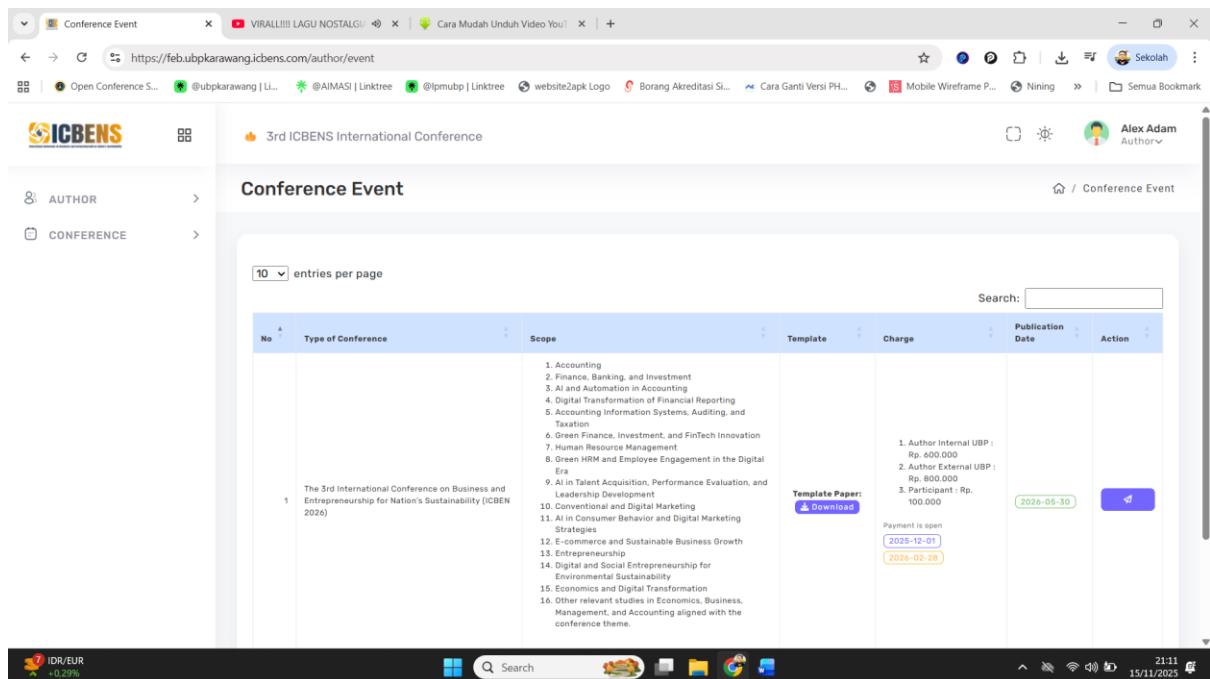
Country Indonesia

C. SUBMIT ARTICLE/PAPER

1. Untuk Submit artikel anda klik → **Conference Event**



Setelah diklik maka akan tampil seperti dibawah ini:



2. Klik → **Download Template** untuk pembuatan artikel

3. Klik → icon **pesawat kertas** untuk **submit artikel**

Maka akan tampil **form submit artikel** seperti tampilan dibawah ini:

Form Submit Article

Information Conference : [The 3rd International Conference on Business and Entrepreneurship for Nation's Sustainability \(ICBEN 2026\)](#)

Article Title

MOBILENET BACKBONE BASED APPROACH FOR QUALITY CLASSIFICATION OF STRAW MUSHROOMS (VOLVARIELLA VOLVACEA) USING CONVOLUTIONAL NEURAL NETWO

Author [Use a comma \(,\) to separate](#)

Bayu Priyatna ×

Adi Hidayat ×

Adam Idris ×

Abstract

Word file shall be written in compliance with these instructions. At a later stage, it will be converted into Portable Document Format (PDF). An abstract not exceeding 300 words, in one paragraph, and with no references, should appear on the top of the first page, after the title of the paper and the names of the authors in a section titled "Abstract" (without section number).The word "Abstract" must be Arial, Bold, Italic, and 12 pt. The abstract itself must be Times New Roman and 10 pt. The title of the paper must be Arial, Bold, and 16 pt. Names and affiliations must be Times New Roman. Names must be Bold and 12 pt while affiliations must be 11 pt. The title, names, and affiliations must all be centralized

Keywords [Use a comma \(,\) to separate](#)

Deep Learning ×

Internet ×

AI ×

IMK ×

References

Arismunandar, T Maureza, Hartoyo, dan Krisnatuti, Diah, 2019, The Influence Of Experiential Marketing On Customer Satisfaction And Loyalty Of Corner Coffee Shop In Langsa, Jurnal Manajemen & Agribisnis, Vol. 16 No. 1,March 2019, DOI: <http://dx.doi.org/10.17358/jma.16.1.77>

[2] Ching, Francis (1996). Ilustrasi Desain Interior. Jakarta: Erlangga.

[3] Cohen, Elaine. (1994). The Architectural and Interior Design : Planning process

Upload Manuscript (*Format Docx/Doc)

Pilih File

Template Article ICBENS.docx

Kembali

Submit

- Article Title:** Isikan Judul Paper/Artikel anda
- Author:** Isikan nama-nama author atau penulis pada artikel tersebut (masukan nama author satu persatu akhiri dengan tanda (,) untuk memisahkannya)
- Abstract:** Isikan abstrak dari artikel anda
- Keyword:** Isikan Keyword atau kata kunci maksimal 8 kata (Pisahkan dengan tanda (,) setiap katanya)
- Reference:** Isikan Reference dari artikel anda
- Upload Manuscrit:** Upload paper/artikel anda sesuai dengan **Template ICBENS** dengan format **Docx/Doc**
- Kemudian Klik tombol → **Submit**
- Jika berhasil maka akan tampil seperti berikut:

Submission History 🏠 / Submission History

10 entries per page

Search:

No	Conference Event	Article Identity	Status	Pyment	WhatsApp Group	Action
1	The 3rd International Conference on Business and Entrepreneurship for Nation's Sustainability (ICBEN 2026)	MOBILENET BACKBONE BASED APPROACH FOR QUALITY CLASSIFICATION OF STRAW MUSHROOMS (VOLVARIELLA VOLVACEA) USING CONVOLUTIONAL NEURAL NETWORKS (CNN) Author: ¹ Bayu Priyatna, ² Adi Hidayat, ³ Bambang Presenter:	Submitted 2025-11-15 21:34:22			-- Action --

Showing 1 to 1 of 1 entry

<<
<
1
>
>>

D. UPLOAD BUKTI PEMBAYARAN/PAYMENT

1. Jika sudah submit dan transfer pembayaran
2. untuk mengirimkan bukti pembayaran klik action → **Payment**

 **Form Payment Receipt**

Information

Please make the payment via **Bank Mandiri** to the following account:
Account name: Fakultas Ekonomi dan Bisnis UBP Karawang
Account number: 1730015052435
After completing the payment, please upload your proof of payment **here**.

Name of Sender

Bayu Priyatna

Payment Receipt (*Format image JPG/PNG)

Pilih File

Sender	Payment Receipt	Date	Action
Bayu Priyatna	 Payment Receipt	2025-11-15 21:52:37	

[↶ Kembali](#) [💾 Simpan](#)

3. **Name of Sender:** Isikan nama pengirim sesuai dengan nama yang tertera di akun bank anda
4. **Payment Receipt:** Unggah bukti pembayaran dengan format **JPG/PNG**
5. Kemudian Klik tombol → **Simpan**
6. Maka akan muncul tampilan seperti dibawah ini:
Jika ingin menghapusnya klik Kembali payment dan pilih tombol tongsampah

Submission History / Submission History

10 entries per page

Search:

No	Conference Event	Article Identity	Status	Payment	WhatsApp Group	Action
1	The 3rd International Conference on Business and Entrepreneurship for Nation's Sustainability (ICBEN 2026)	MOBILENET BACKBONE BASED APPROACH FOR QUALITY CLASSIFICATION OF STRAW MUSHROOMS (VOLVARELLA VOLVACEA) USING CONVOLUTIONAL NEURAL NETWORKS (CNN) Author: Bayu Priyatna, Adi Hidayat, Bambang Presenter:	Submitted 2025-11-15 21:56:22	Pay  View		-- Action --

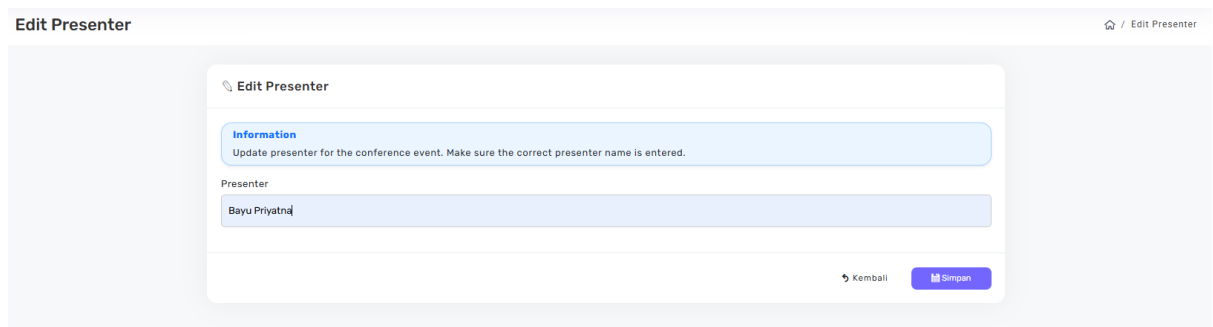
Showing 1 to 1 of 1 entry

[<<](#) [<](#) [1](#) [>](#) [>>](#)

Klik tombol → **View** pada kolom payment untuk melihat bukti pembayaran anda yang sudah di upload.

E. TAMBAH PRESENTER

1. Untuk menambahkan **Presenter** pada conference ICBENS klik action → **Presenter**
2. Maka akan muncul tampilan seperti dibawah ini:

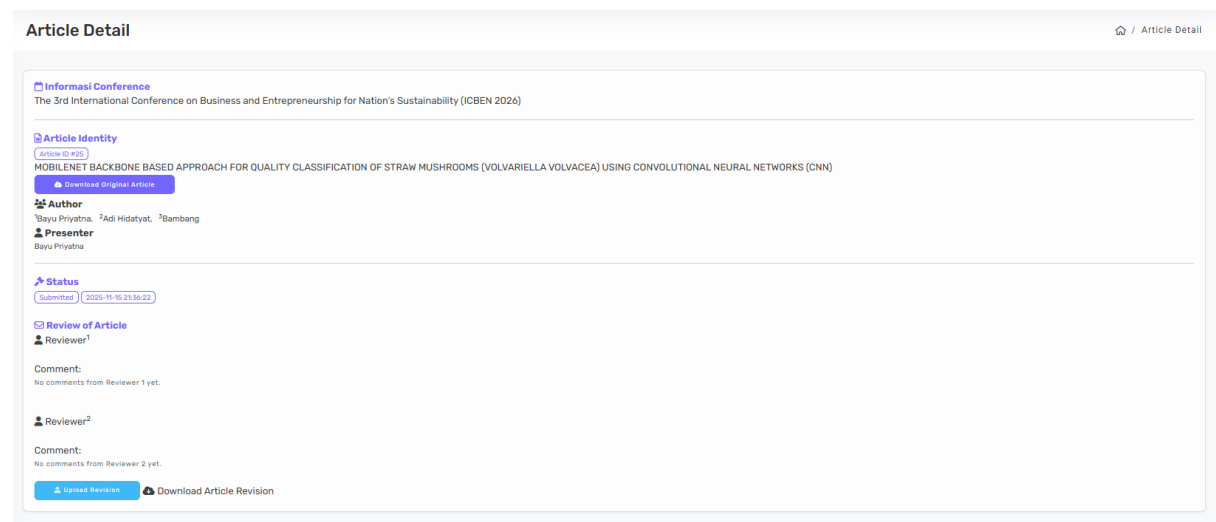


The screenshot shows a web application interface for editing a presenter. At the top, there is a header bar with the text 'Edit Presenter' on the left and a home icon followed by 'Edit Presenter' on the right. Below the header, there is a main content area with a light gray background. In the center of this area is a white card titled 'Edit Presenter' with a magnifying glass icon. Inside the card, there is a section titled 'Information' with a blue background and white text that reads: 'Update presenter for the conference event. Make sure the correct presenter name is entered.' Below this, there is a label 'Presenter' and a text input field containing the name 'Bayu Priyatna'. At the bottom right of the card, there are two buttons: a blue button with a left arrow and the text 'Kembali' (Back), and a purple button with a save icon and the text 'Simpan' (Save).

Kemudian klik → **Simpan**

F. DETAIL ARTIKEL

1. Untuk melihat detail artikel anda, status artikel, dan melihat semua informasi terkait dengan hasil review anda dapat melakukan klik action → **Detail**



- a. **Information artikle:** Tema conference
- b. **Article Identitiy:** anda dapat melihat judul artikel anda, Author, dan Presenter
- c. **Status:** untuk melihat status artikel anda
 - 1) Jika status artikel : **Accepted Requere Rvision** anda sudah dapat mencetak **LOA**
 - 2) Jika status Artikel: **Accepted** anda sudah dapat mencetak **Sertifikat**
- d. **Review of Article:** untuk melihat komentar artikel anda yang harus di revisi
- e. Klik tombol → **Upload Revision** jika anda sudah memperbaiki artikel sesuai dengan komentar reviewer.

G. CETAK LOA

1. Klik Conference → **klik Submission Histori**
2. Pastikan status anda **Accepted, Revision**
3. Klik Action → **LOA and Certificate**

Submission History

10 entries per page

No.	Conference Event	Article Identity	Status	Payment	WhatsApp Group	Action
1	The 3rd International Conference on Business and Entrepreneurship for Nation's Sustainability (ICBEN 2024)	HIGHLIGHT BACKBONE BASED APPROACH FOR QUALITY CLASSIFICATION OF STRAW MUSHROOMS (VOLVARRIELLA VOLVACEA) USING CONVOLUTIONAL NEURAL NETWORKS (CNN) Author: Bayu Priyatin, Adi Hidayat, Bambang Presenter Bayu Priyatin	Accepted, Revision (2025-11-15 22:15:58)	Pay (2025-11-15 22:15:58)		-- Action -- Detail Edit Submission Payment Presenter LOA and Certificate

Showing 1 to 1 of 1 entry

4. Maka akan tampil sebagai berikut:

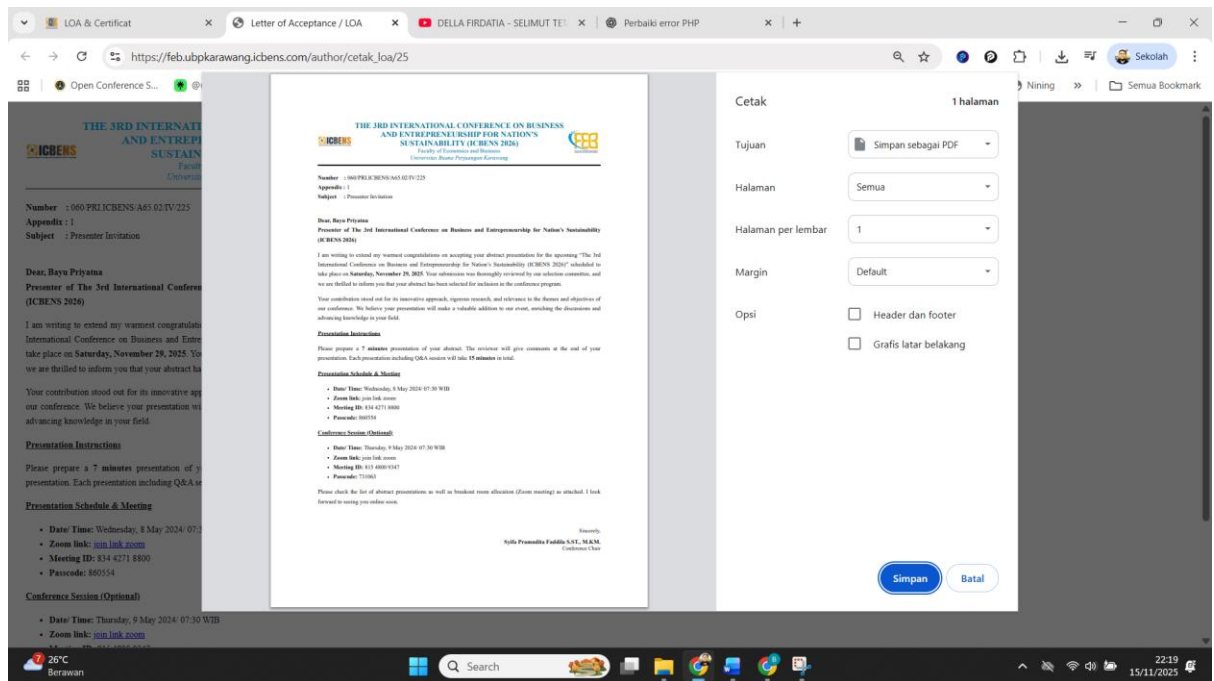
LOA & Certificat

10 entries per page

Type of Conference	Action
The 3rd International Conference on Business and Entrepreneurship for Nation's Sustainability (ICBEN 2024)	LOA

Showing 1 to 1 of 1 entry

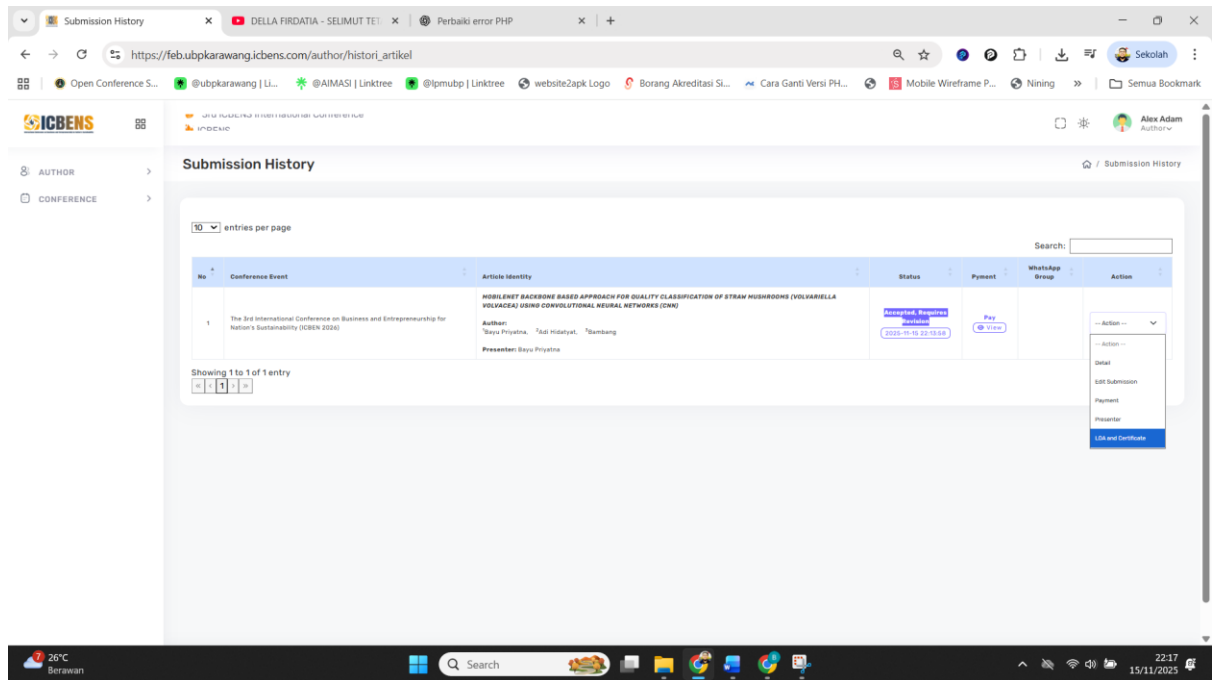
5. Klik tombol → **LOA**



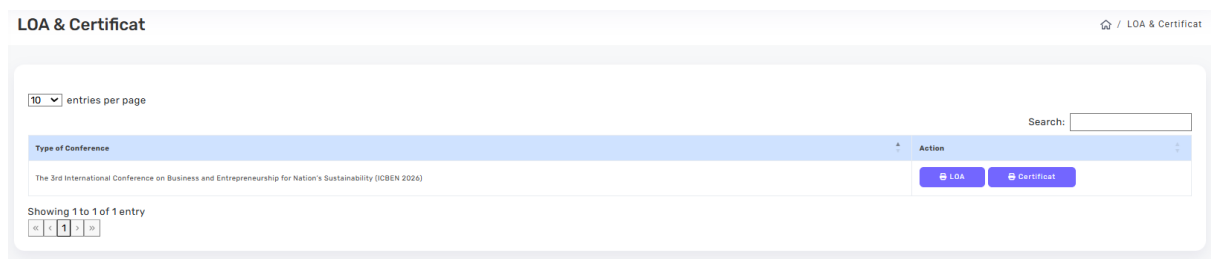
Loa siap untuk di donload ke pdf, kemudian klik tombol → **Simpan**

H. CETAK CERTIFICATE

1. Klik Conference → **klik Submission Histori**
2. Pastikan status anda **Accepted**
3. Klik Action → **LOA and Certificate**



4. Maka akan tampil sebagai berikut:



5. Klik tombol → **CERTIFICATE**

LOA & Certificat Cetak Sertifikat DELLA FIRDATIA - SELAMUT TET... Perbaiki error PHP

https://feb.ubpkarawang.icbens.com/author/cetak_sertifikat/25

Open Conference S...

CERTIFICATE
008/PRJICBENS/A65.12/II/2025
This Certificate is Awarded to :
BAYU PRIYATNA
UNIVERSITAS BUANA PERJUANGAN KARAWANG

PRESENTER
The 2nd ICBENS International Conference on Business and Entrepreneurship for Nation's Sustainability
March 12-13, 2025

Hafari P Faddila, S.Pd., S.M., M.M.
Conference Coconvener

Dr. Novrida Qudsi Lutfillah, SE., Ak., MSA.
Director of Penelitih Research Institute

Cetak 1 halaman

Tujuan:

Halaman:

Halaman per lembar:

Margin:

Opsi: ☐ Gratis latar belakang

26°C
Berawan

Search

22:23
15/11/2025

Loa siap untuk di donload ke pdf, kemudian klik tombol → **Simpan**

I. REVISION AND SUBMIT REVISION

1. Pada submisin histori klik action → Detail
2. Maka akan muncul tampilan:

Article Identity
Article ID: P25
MOBILENET BACKBONE BASED APPROACH FOR QUALITY CLASSIFICATION OF STRAW MUSHROOMS (VOLVARELLA VOLVACEA) USING CONVOLUTIONAL NEURAL NETWORKS (CNN)
Download Original Article

Author
Bayu Priyatna, Adi Hidayat, Bambang

Presenter
Bayu Priyatna

Status
Reviewed 2025-11-15 22:26:31

Review of Article
Reviewer¹

Comment:

Round : 1
Status Review: Revision
Date: 2025-11-15 22:27:51
Skor Article: 80
Comment:
Judul perlu di spesifik, Abstrak belum menunjukan PMR, Referensi terlalu sedikit

Reviewer²

Comment:

Round : 1
Status Review: Revision
Date: 2025-11-15 22:28:56
Skor Article: 90
Comment:
Perbaiki metode masih belum menjelaskan semua aspek dalam penelitian anda

Upload Revision Download Article Revision

Seperti yang ditunjukkan dalam gambar hasil review menunjukan revisi, silakan anda lakukan perbaikan pada paper atau artikel anda.

3. Setelah selesai memperbaiki klik tombol → **Upload Revision**

Review of Article
Reviewer¹

Comment:

Round : 1
Status Review: Revision
Date: 2025-11-15 22:27:51
Skor Article: 80
Comment:
Judul perlu di spesifik, Abstrak belum menunjukan PMR, Referensi terlalu sedikit

Reviewer²

Comment:

Round : 1
Status Review: Revision
Date: 2025-11-15 22:28:56
Skor Article: 90
Comment:
Perbaiki metode masih belum menjelaskan semua aspek dalam penelitian anda

Upload Revision

Select Revision File (* Format Docx/Doc) Max-10 MB

Pilih File Tidak ada file yang dipilih

Upload File

Download Article Revision

Maka akan terdapat form untuk mengunggah hasil revisi anda (Format file wajib Docx/Doc)

4. **Select Revision file:** unggah artikel yang sudah anda perbaiki
5. Klik Tombol → **Upload file**
6. Jika berhasil maka akan muncul tombol **Download Article Revision**

Comment:

Round : 1

Status Review: Revision

Date: 2025-11-15 22:28:56

Skor Article: 90

Coment:

Perbaiki metode masih belum menjelaskan semua aspek dalam penelitian anda

 Upload Revision

 Download Article Revision

Lakukan dan cek terus status artikel anda sampai **Accepted**

TERIMA KASIH

PENTING:

Gabung Whatsapp Group: Setelah Pembayaran Tervalidasi akan muncul tautan di MENU --> Submission History